

SECTION N : ADMINISTRATIVE AND SUPPORT SERVICE ACTIVITIES

Division 82 : Office administrative, office support and other business support activities

Group	Class	Sub-class	Description
821			Office administrative and support activities
	8211		Combined office administrative service activities
			This class includes the provision of a combination of day to day office administrative services, such as reception, financial planning, billing and record keeping, personnel and mail services etc. for others on a contract or fee basis
		82110	Combined office administrative service activities
	8219		Photocopying, document preparation and other specialized office support activities
			This class excludes:
			- printing of documents (offset printing, quick printing etc.), see 1811
			- specialized stenotype services such as court reporting, see 8299
			- public stenography services, see 8299
		82191	Photocopying, duplicating and bluprinting services
		82192	Document preparation, typing, word processing and desktop publishing services
		82199	Other specialised office support services activities
822			Activities of call centres
	8220		Activities of call centres
		82200	Activities of call centres
823			Organization of conventions and trade shows
	8230		Organization of conventions and trade shows
			This class includes the organization, promotion and/or management of events, such as business and trade shows, conventions, conferences and meetings, whether or not including the management and provision of the staff to operate the facilities in which these events take place.
		82300	Organization of conventions and trade shows
829			Business support service activities n.e.c.
	8291		Activities of collection agencies and credit bureaus
			This class includes the collection of payments for claims and remittance of payments collected to the

			clients, such as bill or debt collection services. This class also includes the activities of compiling information, such a credit and employment histories on individuals and credit histories on businesses, and providing the information to financial institutions, retailers, and others who have a need to evaluate the creditworthiness of these persons and businesses.
		82910	Activities of collection agencies and credit bureaus
	8292		Packaging activities
			This class includes packaging activities on a fee or contract basis, whether or not these involve an automated process
			This class excludes:
			- manufacture of soft drinks and production of mineral water, see 1104
			- packaging activities incidental to transport, see 5229
		82920	Packaging activities
	8299		Other business support service activities n.e.c.
		82990	Other business support service activities n.e.c.