

# FORM 21A

[Pursuant to section 160 of  
the Companies Act, 1956]

Particulars of annual return for the company  
not having share capital

**Note - All fields marked in \* are to be mandatorily filled.**

Number of members of the company as on the date of filing

1.(a) \*Corporate identity number (CIN) of company

Pre-fill

(b) Global location number (GLN) of company

2.(a) Name of the company

(b) \*Address of the  
registered office  
of the company

Line I

Line II

\*City

\*State

Country

\*Pin code

(c) \*e-mail ID of the company

(d) Website

3. \*Financial year end date to which the annual general meeting (AGM) relates

(DD/MM/YYYY)

4. \*Whether annual general meeting (AGM) held

☐ Yes

☐ No

(a) If yes, date of AGM

(DD/MM/YYYY)

(b) \*Due date of AGM

(DD/MM/YYYY)

(c) \*Whether any extension for financial year or AGM granted

☐ Yes

☐ No

(d) If yes, due date of AGM after grant of extension

(DD/MM/YYYY)

5. (a) \*Number of persons who have become members since incorporation

(b) \*Number of persons who have ceased to be members since incorporation

(c) \*Number of members as on the date of AGM or latest due date thereof

(d) \*Number of members as on the date of AGM or latest due date thereof (excluding  
employees and past employees)

6. Particulars of the total amount of indebtedness of the company

**7. Details of director(s), Managing Director, manager and secretary as on the date of AGM or latest due date thereof**

\*Number of director(s), Managing Director, manager and secretary

**Following details are to be entered in case date of AGM is on or after 1st July'2007**

Provide Director identification number (DIN) in case of director, Managing director and Income-tax permanent account number (Income-tax PAN) in case of manager, secretary

1

DIN or Income-tax PAN	<input type="text"/>	Pre-fill
Name		
<input type="text"/>		
Designation	<input type="text"/>	Date of appointment <input type="text"/>

2

DIN or Income-tax PAN	<input type="text"/>	Pre-fill
Name		
<input type="text"/>		
Designation	<input type="text"/>	Date of appointment <input type="text"/>

3

DIN or Income-tax PAN	<input type="text"/>	Pre-fill
Name		
<input type="text"/>		
Designation	<input type="text"/>	Date of appointment <input type="text"/>

4

DIN or Income-tax PAN	<input type="text"/>	Pre-fill
Name		
<input type="text"/>		
Designation	<input type="text"/>	Date of appointment <input type="text"/>

5

DIN or Income-tax PAN	<input type="text"/>	Pre-fill
Name		
<input type="text"/>		
Designation	<input type="text"/>	Date of appointment <input type="text"/>

**8. Details of director(s), Managing Director, manager and secretary who ceased to be associated with the company since the date of last AGM**

\*Number of director(s), Managing Director, manager and secretary

**Following details are to be entered only in case date of AGM is on or after 1st July'2007**

Provide DIN in case of director, Managing director and Income-tax PAN in case of manager, secretary

1

DIN or Income-tax PAN	<input type="text"/>	<input type="button" value="Pre-fill"/>
Name		
<input type="text"/>		
Designation	<input type="text"/>	
Date of appointment	<input type="text"/>	Date of cessation <input type="text"/>

2

DIN or Income-tax PAN	<input type="text"/>	<input type="button" value="Pre-fill"/>
Name		
<input type="text"/>		
Designation	<input type="text"/>	
Date of appointment	<input type="text"/>	Date of cessation <input type="text"/>

3

DIN or Income-tax PAN	<input type="text"/>	<input type="button" value="Pre-fill"/>
Name		
<input type="text"/>		
Designation	<input type="text"/>	
Date of appointment	<input type="text"/>	Date of cessation <input type="text"/>

4

DIN or Income-tax PAN	<input type="text"/>	<input type="button" value="Pre-fill"/>
Name		
<input type="text"/>		
Designation	<input type="text"/>	
Date of appointment	<input type="text"/>	Date of cessation <input type="text"/>

## Attachments

1. \*Annexure containing particulars of the total amount of indebtedness as on the day of the aforesaid AGM
2. Annexure containing the list of past and present members, in the format given in the instruction kit. The company holding a license under section 25 of the Companies Act, 1956, exempting them from using the word "limited" as the last word of its names, not to file this item
3. Optional attachment(s) - if any

Attach

Attach

Attach

List of attachments

Remove attachment

## Certificate

We certify that the return states the facts as stood on the date of the annual general meeting aforesaid, correctly and completely.

We also certify that since the date of the last annual return the transfer of all debentures and the issue of all further certificates of debentures have been appropriately recorded in the books maintained for the purpose.

### In case of private company only

We hereby certify that the company has not since the date of annual general meeting with reference to which the last return was submitted or in case of the first return, since the date of the incorporation of the company, issued any invitation to the public to subscribe for any debentures of the company.

We certify that the excess of the numbers of members of the company over fifty consists wholly of persons, who under sub-clause (b) of clause (iii) of the section 3 of the Companies Act, 1956, are not to be included in the reckoning the number of fifty.

## Verification

To the best of our knowledge and belief, the information given in this form and its attachments is correct and complete.

We have been authorised by the Board of directors' resolution number\*  dated\*  (DD/MM/YYYY) to sign and submit this form.

### To be digitally signed by

1. Director of the company

\*Designation

\*DIN of the director

2. Director or manager or secretary or Managing Director the company

\*Designation

\*DIN of the director or Managing Director; or

Income-tax PAN of the manager; or

Membership number, if applicable or Income-tax PAN of the secretary (secretary of a company who is not a member of ICSI, may quote his/her income-tax PAN)

## Certificate

It is hereby certified that I have verified the above particulars (including attachment(s)) from the records of

and found them to be true and correct. I further certify that all required attachment(s) have been completely attached to this form.

☐ Chartered accountant (in whole-time practice) or ☐ Cost accountant (in whole-time practice) or

☐ Company secretary (in whole-time practice)

\*Whether associate or fellow

☐ Associate

☐ Fellow

\*Membership number or certificate of practice number

Modify

Check Form

Prescrutiny

Submit

This eForm has been taken on file maintained by the registrar of companies through electronic mode and on the basis of statement of correctness given by the filing company